**[HOW TO GUIDE]** Build Productive School Administration Spaces



# **ACTIVITY BASED ADMIN SPACES**

### Create a space where teachers & admin staff can thrive!

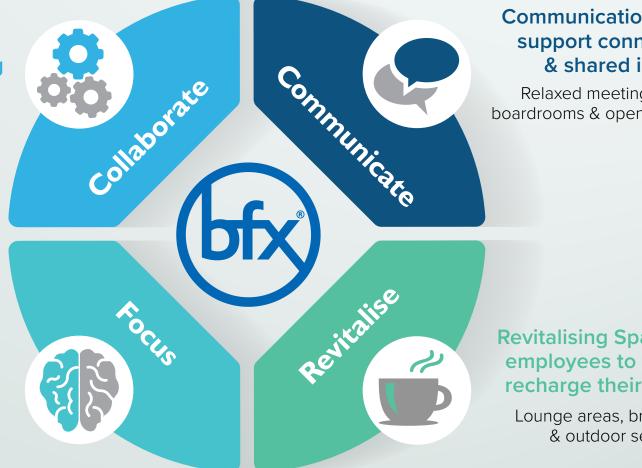
ABW is all about you and your workplace, it's about people, place and technology working together in a more productive and enjoyable way. ABW allows employees to transition to different spaces throughout the day depending on a particular task or need. You work together in Collaboration Spaces, share ideas in Communication Spaces, concentrate in Focused Spaces and you take a break in Revitalisation Spaces. Throughout the work day you think differently depending on the task. Why shouldn't the environment you occupy think differently as well?

### **Collaboration Spaces** encourage teamwork to unlock innovative thinking

Meeting rooms, whiteboards & glass boards, shared group workstations

### **Focused Spaces** minimise distractions & promote concentration

Closed offices, private booths & focused workstations



### **Communication Spaces** support connectivity & shared ideas

Relaxed meeting spaces, boardrooms & open workspaces

**Revitalising Spaces allow** employees to unwind & recharge their batteries

Lounge areas, break rooms & outdoor settings

### 4 Benefits Of Activity Based Office Spaces

#### 1. More Flexibility Throughout the Day

Giving staff the freedom to choose where they work, how they work and when they work allows them to be more flexible. They can work on a laptop on a lounge, in a booth or in a relaxed café setting. Or when they need to collaborate with colleagues, they can agree to meet in a quiet meeting room or casual lounge area.

### 2. Improving Overall Health

Office workers spend at least 9.3 hours per day sitting, leading to a 10% increase in the risk of breast and colon cancer, 6% increase in the risk of heart disease, and 7% increase in the risk of type 2 diabetes. ABWs allow employees to get out of their chair and use the space.

### 3. Saving costs

By transitioning from dedicated individual workstations to shared spaces, businesses can minimise wasted space and cut their cost per-person nearly in half.

### 4. Increased job satisfaction

Alexander Saint-Amand, CEO of GLG, the world's leading platform for professional learning revealed that just six months after their headquarters switched to an ABW layout, 60% of employees said the new style of working increased their personal job satisfaction. 92% of staff said their workplace became a more fun and engaging environment.



### Murrumba State Secondary College

### Administration Spaces

### THE PROJECT:

These Admin spaces have everything a thriving teacher hub needs. From meeting tables to pinboards and individual workstations complete with storage and ergonomic seating. Murrumba State Secondary College's staff rooms fully support staff meetings, productive workstations for office use and planning sessions.

### The Spaces

### **SPACE 1 - Focus Space**

Workspaces with screening allow teachers to escape into a private nook where they can focus and feel productive.

Complete with storage to keep resources and stationery supplies organised and close at hand.

#### **SPACE 2 - Collaborate Space**

Communal meeting spaces such as this allow teachers to come together to plan, share learning resources and discuss ideas.

A wide table top means there's plenty of workspace to spread out folders and other teaching supplies.

#### **SPACE 3 - Communicate Space**

Having a designated staff meeting space promotes inclusive discussion and active listening.

Comfortable and supportive seating is key for ensuring staff meetings aren't uncomfortable affairs.





# Featured Furniture

The furniture chosen for this project is simplistic yet functional. We combine high quality durable materials with superior manufacturing techniques to bring you inspiring workspaces.

The furniture was intentionally placed to create a sense of harmony and productivity. These Admin spaces create a welcoming centre for faculty members to inhabit and work in a pleasant and efficient environment.

#### FURNITURE FEATURES:

- Smart storage for teaching supplies
- Private working spaces
- Productive meeting areas
- Ergonomic chairs for superior support

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#### Asti Visitor Chair

**Riva Medium Back** 





Unlimited workstation configurations

Urban 50 Screening - Straight Back to back

- Huge range of board & fabric options
- Free Administration Space design consultation

#### Urban 50 Features

- AFRDI tested
- 50mm thick panels
- 1200 or 1500mm high screens
  - Changeable panels & skins
- Power & data can be reticulated from walls, ceiling or floor
- Multiple work surfaces options
- Easy cable management system
- Cat 6A compatible

**VIEW OUR FULL URBAN** 

SCREENING RANGE >

- Multiple leg options
- Can be configured with ducting

### Burpengary State Secondary College

### Staff Room & Offices & Meeting Spaces

### THE PROJECT:

These Admin spaces blend functionality with contemporary style. Expert colour coordination results in a bright, calming and refreshing atmosphere for teachers and Admin staff to inhabit every day. The fit-out included causal booth seating, modern café settings, conference tables, functional lounges and private offices. All with thoughtful pops of colour to excite and inspire.

### The Spaces

#### **SPACE 1 - Revitalise Space**

A refreshingly new perspective on break room seating comes to life here with calming blues, teals, creams and yellows.

Staff have plenty of seating options either at the cafe tables, conference table, single lounges or booth seating. They can relax and recharge wherever they want.

### **SPACE 2 - Focus Space**

Private offices promote concentration with minimal interruptions.

Ample seating in private offices encourages the free-flow of ideas and doesn't close the conversation before it even starts.

### **SPACE 3 - Collaborate Space**

Conference tables promote discussion, ensuring all parties can be seen and heard.

Comfortable and supportive seating featuring modern design with chrome legs.







# Featured Furniture

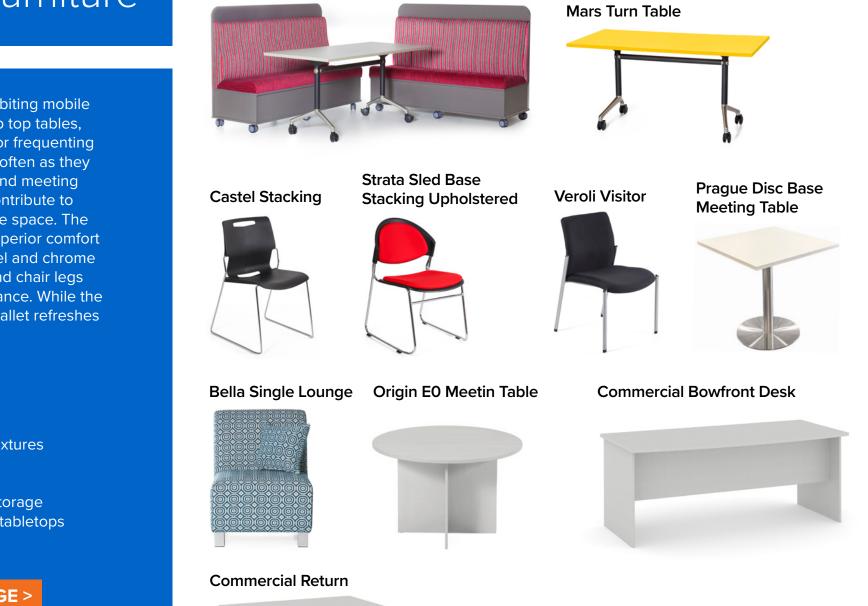
Staff have the choice of inhabiting mobile booth seating paired with flip top tables, taking their work with them or frequenting the modern café settings as often as they wish. Stylish visitor seating and meeting tables are key pieces that contribute to the overall functionality of the space. The chosen furnishings exude superior comfort and poise. The stainless-steel and chrome fixtures of the table bases and chair legs add a touch of modern elegance. While the thoughtfully chosen colour pallet refreshes the atmosphere of the room.

#### **FURNITURE FEATURES:**

- Chrome or stainless-steel fixtures
- Modern elegance
- Mobile booth seating
- Flip-top tables for nested storage
- High quality manufactured tabletops

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#### Happy Daze Mobile Booth





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# Bellbird Park State Secondary College

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### Functional, Efficient & Welcoming Admin Offices





WATCH THE WALK-THROUGH VIDEO

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### John Paul College

### Reception Area

### THE PROJECT:

The first thing students, parents, and faculty see when they enter a reception is the counter. We can custom-made the perfect reception to your exact sizing specifications. Not only will the reception fit the space, it will transform the space. Choose from our wide range of made to order board colours, from glass tops and white gloss finishes to mirrored kickboards. We can even have the school logo professionally fixed or printed to the reception counter.



**BFX Furniture** 

# We offer a FREE on-site consultation that includes:

- Measure & Quote
- 2D or 3D floor plan
- Expert advice from our experienced Furniture Consultants

### **BOOK NOW**

# Why choose BFX?

BFX Furniture is much more than just a furniture supplier. No matter how big or small the project, you can expect nothing but professional service every step of the way, from our expert sales consultants to our delivery and installation team.

BFX has grown to become one of the leading suppliers of furniture in Australia. With a service backed by years of extensive industry experience and a team dedicated to market research, we don't just deliver furniture, we deliver innovation and superior design. We are dedicated to helping you revitalise your school with Future Focused Learning.



**1. On-site Consultation & Measure** Sit down with an expert and plan your perfect design.



**2. Custom 3D Designs to Specifications** Visualise your space before you commit.

**3. Quote Acceptance** Be confident you're getting the best price.



price. 4. On Time Delivery

Straight from our QLD manufacturing facility.

**5. Ongoing Support** Real people, lasting relationships.

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